



Grace House Preschool
360 Hopkins Road
Kernersville, NC 27284
(336)993-1305 fax:(336)993-1313
www.gracehousepreschool.org

2016-2017 Registration Information

Thank you for your interest in Grace House Preschool. Detailed below are our class schedule, tuition rates, enrollment information and scholarship deadline. Attached are the following: enrollment application and scholarship information and application.

CLASSES

Age as of 08/31/16	Class Sessions (9:00 – Noon)	Tuition
Toddlers – (9 mos – 2 yr.)	1, 2, 3, 4, or 5 days	\$95, \$130, \$150, \$165, \$185 monthly respectively
2 years	MWF, TTh, or M-F	\$150, \$130, \$185 monthly respectively
3 years	MWF, TTh, or M-F	\$150, \$130, \$185 monthly respectively
4/Pre-K	MWF or M-F	\$150, \$185 monthly respectively

*****A minimum enrollment is required for each class session. If we are unable to offer any of the above classes due to low enrollment, you will be notified with an alternate age appropriate class suggestion.

ENROLLMENT APPLICATION PROCESS

Complete and mail the following documents to the Preschool Director:

1. Enrollment Application (two pages)
2. Documentation of Immunizations (an attached copy of immunization records from your physician is fine)
3. Non-refundable deposit for \$30.00 (\$5 discount for additional children in the same family) made payable to Grace House Preschool

Send Enrollment Application and fee to:

Grace House Preschool/Enrollment
360 Hopkins Road
Kernersville, NC 27284

Notification of enrollment and class session will be mailed by May 30, 2016. September's tuition and the one-time non-refundable activity fee (\$75/\$85 for 4/Pre-K) will be due the first day of school. Tuition is due the 1st of every month and is considered late after the 10th. Late payments will incur a late payment penalty. There is a \$25 fee for all returned checks. GHP reserves the right to terminate enrollment should an account become overdue. Parents must notify the Director in writing, thirty days in advance of withdrawal for any reason. If withdrawal occurs after the first of the month, that month's tuition is charged as scheduled.

SCHOLARSHIP INFORMATION

Scholarship Applications due: **April 30**

Send Scholarship Application to:

Grace House Preschool Scholarship Committee
360 Hopkins Road
Kernersville, NC 27284

Notification of scholarship awards will be mailed prior to the 2016-2017 school year. See application for necessary documentation. Grace House Preschool does not discriminate based on race, color, national, or ethnic origin.

If you have and questions, please contact the Preschool Director, Lori Dell'Arena, at (336) 993-1305 x12.

MISSION STATEMENT:

Grace House Preschool exists to focus attention on God's grace as He transforms us into a community that delights in Him, is marked by selfless care for others, and proclaims the gospel of Jesus Christ with gospel-transformed words, relationships, vocations, and lifestyles resulting in the transformation of the communities of the Triad and the world.

Care is taken to work with children according to recognized standards for childcare and early education. We seek to promote creativity, to expose children to learning through play, unit lesson studies, art, music, etc. We want to help them learn values and ideals through being exposed to Christian beliefs and be the person God intended for each of them. The emotional, social, physical and intellectual development of each child is the major goal of the staff. In other words, the total personal development, according to his/her individual abilities and needs, is our primary concern.

Grace House Preschool supports the "parent-child" relationship. Our job is not to take the place of or compete with the child's family. The teachers will be a supportive agent to help further a warm relationship between parent and child. We recognize that parents are the most important people in the lives of their children.



FOR ADMINISTRATIVE USE ONLY
 Reg Fee _____ Ck #/Cash _____
 Rec'd by _____ Date _____

**Grace House Preschool
 Enrollment Application 2016/2017**

Date of application ____ / ____ / ____

Enrolling for: **(please circle one)** Toddlers – (9 months – 2 years) Day(s) _____
 (age as of 8/31/16) 2MWF 2TTh 2M-F 3MWF 3TTh 3M-F 4/Pre K MWF 4/Pre K M-F

CHILD

Name _____ Prefers to be called _____

Birthdate ____ / ____ / ____ Gender ____

Address _____ City _____ Zip _____ Phone _____

Does your child have previous preschool experience? Yes / No

If yes, please describe _____

PARENTS / GUARDIANS

Name (father) _____

Address _____ City _____ Zip _____ Phone _____

Email address: _____ Cell Phone _____

Employer _____ Work Phone _____

Name (mother) _____

Address _____ City _____ Zip _____ Phone _____

Email address: _____ Cell Phone _____

Employer _____ Work Phone _____

Marital Status of Parents: ____ Married ____ Widowed ____ Separated ____ Divorced ____ Single ____ Foster

SIBLINGS

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Name _____ Age _____ School _____

Other people in the home (names, relationship to child) _____

Would you like to be on the GHP email distribution? ____ Preschool Info ____ Consignment Sale Info

May we print you name, address, and telephone number on your child's classroom buddy list? _____

Church Affiliation _____ Member _____

ATTACH IMMUNIZATION RECORDS

MEDICAL/EMERGENCY CONTACT INFORMATION

Child's Name _____ Birth date ____/____/____

Parent's/Guardians Name _____ Phone _____

Child's Physician _____ Phone _____

Hospital Preference _____

Insurance Plan and Number _____

Immunizations current (please attach copy) _____ YES _____ NO

Allergies or Other Medical Conditions _____

Emergency Contact (friend/relative) _____

Relationship _____ Phone _____

CONSENT FOR MEDICAL TREATMENT AND CARE

I, the undersigned, give permission to the staff of Grace House Preschool to act on my behalf in my absence or in emergency situations to obtain medical treatment for my child. I agree to accept full responsibility for the payment of all ambulance, hospital, and physicians' bills and charges for any services rendered. In case of accident, injury, or other emergency, I will hold Grace House Preschool, its officers, staff, members, and employees harmless and not liable for any direct or indirect consequences of securing emergency treatment as described herein.

Child's Name _____ Signed _____ Date _____
(parent or guardian)

PICK-UP AUTHORIZATION

The following people have permission to pick up my child from school. I understand that my child cannot be released to anyone except parents, guardians or the persons authorized below. I agree to notify Grace House Preschool if my family situation changes the ability of any parent, guardian or authorized person to pick up my child.

Signed _____ Date _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

STUDENT PHOTO RELEASE AUTHORIZATION – Photographs of the children participating in our program may be taken from time to time under the supervision of the Director and staff. These photos may appear on a bulletin board, in newsletters, in brochures, on our website, or in other publicity materials.

____ I **GIVE** permission to use pictures of my child in school-related activities as noted above.

____ I **DO NOT** give permission to use pictures of my child in school-related activities as noted above.

____ I **GIVE** permission to show my child's work (Ex. artwork, projects) in printed or electronic publications.

____ I **DO NOT** give permission to show my child's work (Ex. artwork, projects) in printed or electronic publications.

TUITION PAYMENT AGREEMENT - I agree to pay my child's tuition on or before the 1st of every month, September through May. I understand that my tuition is considered late after the 10th of every month and agree to pay a \$10 late fee. I understand that I will be charged a \$25 fee for any returned check. I understand that GHP reserves the right to terminate enrollment should my account become overdue. I understand that I must notify the Director in writing, thirty days in advance of withdrawal for any reason. If withdrawal occurs after the first of the month, that month's tuition will be charged as scheduled.

Child's Name _____ Parent/Guardian _____ Date _____

Grace House Preschool Scholarship Application 2016/2017

Grace House Preschool values and supports families. We are pleased to offer our families a comprehensive scholarship program. Our ability to offer scholarships is dependent upon the financial condition of our preschool and available scholarship funds. Scholarship awards cover one academic school year (September – May).

CRITERIA

The number of scholarships awarded, as well as the percentage value of each individual scholarship is based on the following criteria:

1. The availability of scholarship funds
2. The number of scholarship applicants
3. The family's size and need
4. Participation in fundraiser activities (i.e. Consignment Sale)
5. Prior year's account status.

Families are given the opportunity to describe the special circumstances that affect their ability to pay full tuition on this application. Scholarship families with more than one child enrolled in Grace House Preschool may be awarded a scholarship for each child based on the need and there is scholarship money available (**fill out one application for each child**).

Scholarship recipients should notify the Scholarship Committee if their financial situation improves mid year lessening their need for assistance.

As in years past, scholarship fund raising events (ie Consignment Sale) are critical to being able to maintain any scholarship funds in the future, - it is expected that those who benefit from the scholarship fund will participate in future fund raising efforts.

APPLICATION PROCESS

Scholarships for the following school year are applied for during the preceding spring enrollment period. Enrollment is determined first, independently of the scholarship requests. Recipients will be notified of awards before being asked to make a financial commitment to the preschool. Families who find themselves in need mid-year are encouraged to apply at that time.

CONFIDENTIALITY

Scholarship applications are kept strictly confidential and are reviewed solely by the Scholarship Committee, which does not include any GHP board member, director, or teachers. Scholarship decisions will be communicated to applicants by mail.

SCHOLARSHIP APPLICATION DEADLINE

April 30, 2016

MAIL COMPLETED SCHOLARSHIP APPLICATIONS TO:

Grace House Preschool Scholarship Committee, 360 Hopkins Road, Kernersville, NC 27284.

A completed scholarship package includes a completed scholarship request form attached (1 per child) AND a 2015 copy of page 1 and page 2 of your current tax return (Form 1040).

******Please be aware that if this application is incomplete or turned in after the application deadline, it may affect consideration for scholarship******

